

Meeting Minutes
June 10, 2024



Certified Professional Guardianship and Conservatorship Board

Monday, June 10, 2024

Zoom Meeting

9:00 a.m. – 1:00 p.m.

MEETING MINUTES

Members Present

Judge Robert Lewis, Chair
Judge Grant Blinn
Judge Cadine Ferguson-Brown
Commissioner Solomon Kim
Dr. K. Penney Sanders
Ms. Lynda Clark
Ms. Kristina Hammond
Ms. Camille Minogue
Mr. William Reeves
Mr. Dan Smerken
Ms. Susie Starrfield

Staff Present

Ms. Stacey Johnson
Ms. Kathy Bowman
Ms. Thai Kien
Ms. Kay King
Mr. Samar Malik
Ms. Collette Mason
Ms. Maureen Roberts
Ms. Rhonda Scott
Ms. Sherri White

Members Absent

Ms. Melanie Maxwell
Dr. Anita Souza

Guests – See last page

1. Meeting Called to Order

Judge Robert Lewis called the June 10, 2024 Certified Professional Guardianship and Conservatorship (CPGC) Board meeting to order at 9:02 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Lewis welcomed all present and called for approval of the minutes.

Motion: Ms. Starrfield moved to approve the May 13, 2024 minutes as written.
Seconded. The motion passed.

3. Chair's Report

Judge Lewis reminded board members to complete the annual Criminal Justice Information Systems (CJIS) training. He also reminded the Board that all members are expected to participate in a minimum of 80% of full Board meetings held during the calendar year.

4. Public Comment Period

Board member, Mr. Smerken, remembered long-time CPGC, Kenneth Curry, who passed away recently. Mr. Smerken will forward Mr. Curry's obituary to the Board.

5. Education Committee Presentation

Dr. Doyle, Ms. Shirley, and Ms. Frey presented on the University of Washington (UW) Continuum College Guardianship Program. Dr. Doyle announced she will soon be leaving

and introduced Meaghan Hurley, who will be taking over her position. The program is divided into three quarters and is fully online. There are thirty-one individuals who will be completing the 2023-2024 program in June. The 2024-2025 Guardianship Certificate course will begin September 25 and run through June 13. The presentation covered application requirements and course content. Ms. Shirley and Ms. Frey gave the overview of course content, detailing case studies and a course focus in cultural humility. Dr. Doyle indicated an increase in graduation and exit survey scores after the UGA revision. Since going fully online, geographic distribution remains consistent, while attendance has increased.

Board members asked questions about writing skills, cultural awareness, reasons students do not complete the course, and surveys/follow-up with course alumni.

6. Grievance Report

Ms. Scott presented the May grievance report, which is available in the meeting packet. Last month, the Board received six (6) new grievances. There are a total of twenty-seven (27) unresolved grievances. Currently, there are 249 active CPGCs.

7. Overview of Disciplinary Counsel Role

Mr. Manning described the differences between disciplinary counsel and general counsel to the Board. As disciplinary counsel, his duties are to provide advice to the Board regarding disciplinary matters. As general counsel, Ms. Hellwig is assigned to provide the Board general advice not relating to pending disciplinary matter.

Board members asked additional clarifying questions. Mr. Manning works with the SOPC to advise on all actionable avenues. He argues the Board's position as long as there is a legal basis.

8. Executive Session (Closed to Public)

9. Reconvene (Open to Public)

10. Vote on Executive Session Discussion

On behalf of the Application Committee, Ms. Starrfield presented the following applications for Board action:

Motion: It was moved and seconded to deny Meron Andemarion's application for certification due to lack of transferable skills and decision-making or use of independent judgment for the benefit of others. The motion passed unanimously.

Motion: It was moved and seconded to deny Darren Clinton's application for certification due to lack of transferable skills and decision-making or use of independent judgment for the benefit of others. 5 in favor, 6 opposed. The motion failed.

Motion: It was moved and seconded to approve Darren Clinton's application for certification, conditioned on the successful completion of the UW training program, with transferable skills in medical and social services. Mr. Reeves opposed. The motion passed.

Motion: It was moved and seconded to deny Larissa Sigman’s application for certification due to lack of transferable skills and decision-making or use of independent judgment for the benefit of others. Judge Blinn opposed. Ms. Minogue abstained. The motion passed.

On behalf of the Standards of Practice Committee, Judge Blinn presented the following grievances for Board action.

Motion: It was moved and seconded to dismiss grievance 2024-027 as an incomplete grievance. Mr. Reeves abstained. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2024-028 as an incomplete complete grievance. Judge Lewis opposed. The motion passed.

Motion: It was moved and seconded to investigate grievance 2024-029. Ms. Minogue abstained. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2024-030 as an incomplete grievance. The motion passed unanimously.

Motion: It was moved and seconded to dismiss grievance 2024-031 for no jurisdiction. The motion passed.

Motion: It was moved and seconded to forward grievance 2024-032 to Superior Court as a complete grievance. Dr. Sanders abstained. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2024-004 based on court findings. The motion passed.

Motion: It was moved and seconded to investigate grievance 2024-005. Mr. Smerken abstained. The motion passed.

Motion: It was moved and seconded to dismiss grievance 2024-015 based on court findings. The motion passed unanimously.

Motion: It was moved and seconded to dismiss grievance 2024-019 based on court findings. The motion passed unanimously.

Motion: It was moved and seconded to dismiss grievance investigation 2024-007 for no actionable conduct. The motion passed unanimously.

11. Wrap Up/Adjourn

With no other business to discuss, Judge Lewis adjourned the June 10, 2024 CPGC Board meeting at 11:58 a.m. The next Board meeting will take place via Zoom on July 8, 2024 beginning at 7:30 a.m.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion	It was moved and seconded to approve the May 13, 2024 minutes.	Passed
Motion	It was moved and seconded to deny Meron Andemarion’s application for certification.	Passed

Motion	It was moved and seconded to deny Darren Clinton's application for certification. 5 in favor, 6 opposed.	Failed
Motion	It was moved and seconded to conditionally approve Darren Clinton's application for certification. Mr. Reeves opposed.	Passed
Motion	It was moved and seconded to deny Larissa Sigman's application for certification. Judge Blinn opposed. Ms. Minogue abstained.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-027 as an incomplete grievance. Mr. Reeves abstained.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-028 as an incomplete complete grievance. Judge Lewis opposed.	Passed
Motion	It was moved and seconded to investigate grievance 2024-029. Ms. Minogue abstained.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-030 as an incomplete grievance.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-031 for no jurisdiction.	Passed
Motion	It was moved and seconded to forward grievance 2024-032 to Superior Court as a complete grievance. Dr. Sanders abstained.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-004 based on court findings.	Passed
Motion	It was moved and seconded to investigate grievance 2024-005. Mr. Smerken abstained.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-015 based on court findings.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-019 based on court findings.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-007 for no actionable conduct.	Passed
Motion	It was moved and seconded to investigate grievance 2024-029.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-030 as an incomplete grievance.	Passed

Guests:

Stephen Manning, disciplinary counsel, AAG

Samantha Hellwig, general counsel, AAG

Christopher Stanley, AOC

Miriam Doyle, UW

Jamie Shirley, UW

Malinda Frey-Gemlich, UW

Meaghan Hurley, UW

Deborah Jameson

Katlyn Balsam

Brenda Morales

Sarah Tremblay

Glenda Voller

Karen Newland

Shannon Gobbato

Chris Neil

DRAFT

Grievance Report
June, 2024

**Certified Professional Guardian and Conservator
Grievance Status
June 2024**

Activity during June 2024	
New Grievances Received in June 2024:	4
Grievances Dismissed by Board:	9
Grievances Forwarded to Superior Court:	1
Grievances Determined for Investigation:	2

Grievances (UGA)	2022	2023	2024
Total Grievances Received	75	69	35
Dismissed: No Jurisdiction, Insufficient Grievance	30	22	12
Forwarded to Superior Court	39	47	20
Dismissed Following Court Review	39	37	6
Dismissed Following Investigation	5	6	1
Open Pending CRC Review	0	0	0
Open Pending Investigation	1	1	2

Please note that the numbers reported in this section will not necessarily be equal to the total number of grievances received; this is due to the timing of when new grievances are received and in process of review by the Board.

Active CPGCs: 247

Grievances Pre-UGA

Pre-UGA Grievance Status	2021
Grievances Resolved this Month:	0
Total Grievances Requiring Investigation:	1

Resolution of Pre-UGA Grievances	2021
Total Grievances Received by Year	95
Dismissal No Jurisdiction	9
Dismissal No Actionable Conduct	70
Dismissal Insufficient Grievance	7
Dismissal Administrative	1
Advisory Letter	3
Termination – Administrative Decertification	4
Total 2021 Grievances Resolved:	94

Guardians and Conservators, or Agencies with Multiple Open Grievances

ID	Year Certified	2024	2023	Total OPEN
A	2012	1	2	3
B	2009	3	0	3
C	2017	2	0	2
D	2023	2	0	2
E	2011	2	0	2
				12

At the time of this report, 12 of the 23 unresolved grievances involve 5 Certified Professional Guardians/Conservators or Agencies with two or more grievances.